

Application No.

Serial Number:



**CHINHOYI UNIVERSITY OF TECHNOLOGY
APPLICATION FOR POSTGRADUATE DIPLOMA ADMISSION**

Please read the 'Guide to Applicants' (Section 9) **BEFORE** completing this Application Form.

1.

FOR OFFICIAL USE ONLY

		Certificate Received/Verified	Yes (y) / No (N)
Date of receipt	<input type="text"/>	Birth Certificate	<input type="text"/>
Receipt	<input type="text"/>	M' Level	<input type="text"/>
Amount	<input type="text"/>	Marriage	<input type="text"/>
Date received	<input type="text"/>	University	<input type="text"/>
		O' Level	<input type="text"/>
		Other	<input type="text"/>
Type of Entry		A' Level	<input type="text"/>
Normal	<input type="text"/>	I.D	<input type="text"/>
Special	<input type="text"/>		
Mature	<input type="text"/>		
Repeat	<input type="text"/>		
		Date acknowledged	<input type="text"/>

2. PERSONAL DETAILS

- 2.1 Surname:
- 2.2 First Names:
- 2.3 Title (e.g. Dr./ Mr. / Ms./Miss):
- 2.4 Previous Name (If applicable):
- 2.5 Date of Birth: dd...../ mm...../ yy.....
- 2.6 Place of Birth: 2.7 Sex:.....
- 2.8 Marital Status: Single(s)/ Married (M)/ Divorced (D)/ Widowed (w)
- 2.9 I.D Number:.....
- 2.10 Race: Black (B)/ White (W)/ Asian (A)/ Other (O).....
if other; specify:
- 2.11 Nationality:
- 2.12 Province.....
- 2.13 Are you a permanent resident of Zimbabwe: Yes (y)/ No (N):
(if No, what permit do you hold, (attach certified copy):
- 2.14 Period/ Year of residence in Zimbabwe.....
- 2.15 Religion:

2.16 CONTACT DETAILS OF THE NEXT OF KIN

- 2.16.1 Name of Next of Kin..... Telephone number.....
- 2.16.2 The next of kin in 2.16.1 is my.....
- 2.16.3 Contact Address of Next Kin.....
.....
- 2.16.4 Next of Kin’s Email address.....Next of Kin Cell Phone Number.....

2.17 Disabilities or Special Needs

a) **Disabilities or Special Needs**
 If you have a disability, special needs or a medical condition which affect your studies please give details below, and indicate the disability category in the box (see notes 8a)

Disability or Special Needs	<input type="checkbox"/>	Details
.....		
.....		
.....		

b) **Criminal Convictions**
 Do you have any criminal convictions? Yes No

3. CONTACT DETAILS

- 3.1 Contact Address:
.....
- 3.2 Home Telephone: Code: Telephone number:
- 3.3 Other Contact Tel.: Code Telephone number:
- 3.4 Cellphone Number:
- 3.5 E-mail Address:

4. POST GRADUATE DIPLOMA PROGRAMME

- 4.1 First Choice.....
- 4.2 Second Choice.....

5. Your Education (secondary and post-secondary) including professional qualifications and training courses

Date (from – to)		Institution (include location)	Subject(s)	Results (eg BA Hons 2.1)
Month	Year			

6. Your Employment/Professional Experience/Unpaid Occupation

Dates (from – to)		Brief details (e.g. job title, company name, main responsibilities)
Month/year	Month/year	

7. Finance

7a) How do you expect to pay your tuition fees?

Research Council
Grant/studentship

Sponsored by Employer

Self Sponsored

Others

7b) **All students: If you hope to obtain a grant or sponsorship or funding from other sources please give details**
(eg name of funding body/sponsor):

8. Personal Statement

This is an important section and the Admissions staff will pay particular attention to what you write here. You should explain why you are applying for this postgraduate diploma programme, what you expect to achieve from it, and how it relates to your academic and career development.

9. GUIDE TO APPLICANTS

IMPORTANT NOTES TO ALL APPLICANTS

- (1) All applicants must complete all sections of the application form carefully and legally.
- (2) All applicants must endorse the end of Section 9 that they have understood these notes and that they agree to their Application being considered under the conditions outlined.
- (3) Applicants should submit this form to the Admissions Office, P Bag 7724, Chinhoyi, Zimbabwe. A letter of Acknowledgement will be posted to your contact address.
- (4) Forms downloaded from the Internet should be submitted with an application fee of US\$20 & US\$30 for late application (US\$ 50 for foreigners) or bank cheques (cash is accepted only for hand delivered forms).
- (5) All applicants **MUST** submit with this form, photocopies (**NOT ORIGINALS**) of all relevant academic and / or Professional certificates referred to in the application including birth certificate and ID card. The copies of certificates must be certified by a Commissioner of Oaths or Head / Principal of the institution at which the examinations were taken.
- (6) Applicants must give careful thought to their choice of programme in relation to the entry requirements for that Programme. Applicants who are in doubt regarding the choice of programme should seek advice from the Admissions Office before completing their forms.
- (7) It is also important for applicants to understand that admission will be made, as far as possible, in accordance with the programme preference made by the applicant. **THEREFORE, FIRST PREFERENCE SHOULD BE WHAT THE CANDIDATE GENUINELY WANTS TO PURSUE.** No request(s) for change if programme(s) will be entertained after the initial registration exercise.
- (8) Unsuccessful applications will be due to:
 - i. Programmes being full
 - ii. Failure to meet the requirements in terms of points or entrance requirements
 - iii. Late submission of academic results
- (9) Applicants must ensure that they have the necessary finance to pay the full fees on registration day. No students will be allowed to register at the University unless they have the necessary fees or proof of sponsorship.
- (10) Applicants should **PLAN FOR THEIR ACCOMMODATION.**

I have read and understood the notes given above and agree that my application is being considered according to these conditions

Full Name

Signature

Date